

**WHY PRIDE?  
BECAUSE WE FIT  
LARGER BUILDINGS!**

At **Pride Property Management**, we believe you deserve prompt, honest answers to your inquiries, and clear communication from your property manager. And we believe that all employees of Pride Property Management must work with your Board to make your building the best it can be. Call us or visit us online to see what Pride can do for your building.

**Pride Property Management, Corp.**

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[www.pridepropertymanagement.com](http://www.pridepropertymanagement.com)



## Our Mission

**Pride Property Management Corporation** is dedicated to providing superior management and Sales and Brokerage services to multi-unit residential properties in the New York Metropolitan area; to establishing and maintaining professionally productive and amicable relationships with the individuals and entities responsible for the ongoing viability of those properties; and to the enhancement of both value and quality-of-life for all the residents of those properties.

No event nor series of events, nor any individual or body of individuals, shall be allowed to mitigate against nor interfere with Pride Property Management Corporation's commitment to provide the highest standard of accessible and trustworthy professional management to those properties and individuals who have commended the management of their investments to us, 24 hours and day, every day of the year.

In an era and an industry in which profitability is the focus of virtually every business arrangement, Pride Property Management Corporation dares to focus on honesty, integrity, professionalism, and added value as the watchwords of our efforts. Pride Property Management Corporation guarantees to each and every client without exception residential property management and related services that are:

- Honest and hardworking
- Knowledgeable and proactive
- Consummately professional
- Dedicated to the establishment of productive partnerships with property decision-makers and staff
- Ultimately cost-efficient

## Our Property Management Services

The Pride Property Management Corporation manager assigned to your property will be responsible for overseeing every aspect of your property's operations according to your direction. Responsibilities include, but may not be limited to:

- Visiting your property according to an established schedule to evaluate progress, personally supervise staff, and oversee all matters that properly fall to the manager;
- Ensuring that monthly rent/maintenance/common charge billing is prepared and delivered/mailed according to your instruction and deadlines, and that payments are collected, logged, and deposited into the appropriate accounts;
- Disbursing payments to vendors, contractors, and suppliers to your instruction;
- Remitting mortgage payments, real estate taxes, water/sewer taxes, payroll taxes, and all other obligations in a timely and complete manner on behalf of your property;
- Supervising, training, and maintaining files on your property's staff members, including employee performance reviews and the establishment of a working relationship with the union(s) involved in your property;
- Receiving and responding to resident communications in a timely and appropriate manner;
- Attending all regularly scheduled Board meetings with professionally prepared meeting agendas, minutes, and Monthly Management Reports;
- Preparing for and overseeing Annual Meetings, Annual Budgets, and other similar responsibilities;
- Providing knowledgeable guidance regarding daily and short-and long-term operations and objectives;
- Securing bids for necessary work, and knowledgeably discussing procedures with the Board prior to proceeding;
- Performing all other requirements and responsibilities according to mutual agreement by your property's decision-makers, Pride Property Management Corporation, and your Pride managing agent.

## What You Can Expect from Pride

The principals and professionals at Pride Property Management Corporation appreciate that there are few possessions as precious as your home. Our professional management efforts on behalf of your communal living environment are therefore executed through an effective balance of expertise, integrity, foresightful planning. Our hallmarks are creative problem-solving and carefully honed interpersonal communication skills, and we provide the highest level of service and attention to every property we manage.